

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, April 18, 2013
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3192
AUDIO ACCESS CODE: 1116#

MEMBERS PRESENT

Kip Anderson*
Cathy Clarich
Donald Jacobson
Phillip Knox
Rich McHattie*
Michael Pollard, *Chair*
Paul Thomas

MEMBERS ABSENT

Julie Dybas
Mary Hawkins
Rona Newton
Patricia Noland
Janie Randall

GUESTS

Steve Ballance, *Maricopa Superior Court*
Charles Drake, *PCCJC*
Jennifer Gilbertson*, *Phoenix Muni Court*
Christine Haggstrom, *Mesa City Court*
Rick Rager, *Maricopa Superior*
Myron Pecora*, *Pima Superior Court*

AOC STAFF

Stewart Bruner, *ITD*
Eric Ciminski, *ITD*
Summer Dalton, *CSD*
Mary Kennedy, *ITD*
Bob Macon, *ITD*
Adele May, *ITD*
Christine Olea, *ITD*
Renny Rapier, *ITD*
Jim Scorza, *ITD*
Amy Wood, *CSD*

* indicates appeared by telephone

WELCOME AND INTRODUCTORY REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order just after 10:00 a.m. Judge Pollard congratulated longtime member Cathy Clarich on accepting a new job as Deputy Director of the Maricopa Clerk's Office.

eFILING UPDATE

Amy Wood, AZTurboCourt Program Manager, briefed members on her role and details of the decision to extend services under a two-year contract extension with Intresys which runs through May 31, 2015. Certain further development at no cost is contained in the extension including expansion of e-filing beyond the pilot phase in Pima Superior Court, completing small claims party matching at Maricopa Justice Courts, enabling process servers to file in Maricopa Superior Court, and turning on electronic service between opposing attorneys. Other development is also possible but at additional cost.

Members questioned the effect of the new contract on the rate of e-filing expansion statewide and what use would be made of the savings. Amy agreed the timeline would slow in relation to some earlier estimates but felt it's too early to tell how much and explained that the revenue sharing model changed in the vendor's favor, leaving less revenue for additional development beyond those "no-charge" items previously listed.

PACC UPDATE

Rona Newton was not present, but staff member Stewart Bruner reported that no PACC meeting has taken place since the previous CACC meeting.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Stewart informed members of changes resulting from an agreement between Mary Kennedy and the project managers that depend on AmCad software that she will track the AOC release dates while they will track their local "go-live" dates. In answer to a question, Mary explained the recent strategy of receiving and testing incremental releases from AmCad as opposed to the "big bang" strategy previously employed. Stewart also called attention to other areas of change that will be described in detail by the applicable project managers during the course of the meeting.

The update to the COT strategic project list was provided separately for members.

PCCJC PROJECT MONITORING UPDATE

Charles Drake, project manager for the Pima Consolidated Justice Courts (PCCJC) Case Management System (CMS) replacement, updated members on the progress of development, interfaces, data migration, and governance. Charles detailed various tasks of significance and the staffing being used to accomplish those using a parallel development strategy. While a couple of interface tasks slipped slightly this month, the overall project remains on schedule.

Charles also reported progress on working with superior court resources to fulfill the requirements for contribution of data to the central case index and documents for the central document repository by both courts. In response to a question, Charles provided more detail about his ongoing data cleanup efforts along with the challenges brought by the architecture of the current system.

JOLTSaz/AGAVE/CAMMS DATE CHANGE

In Rona's absence, Myron Pecora reported a new "go-live" date of May 20 as well as the status of efforts to resolve issues from the failed rollout February 19. All but one are now resolved and Myron's resources lent to Pima Juvenile have now returned to superior court. Mock conversions continue as does construction of an accurate timeline for activities during the cutover weekend. Myron detailed the work time of the various technical groups leading up to the go/no-go decision point to back out changes in time for business on Monday.

Bob Macon brought members up to date on the effort by University of Cincinnati to come to terms with its vendor for AZYAS following termination of the contract with Red Cedar. He listed AOC's planned activities once the contract is finally signed. Based on recent circumstances, Mr. Macon has taken a more pessimistic view of the projected rollout date, moving it from March 29 to the end of June.

POST-IMPLEMENTATION REPORTS

No implementations since the previous meeting were reported.

APPROVAL OF MEETING MINUTES

After confirming that a quorum existed, the chair called attention to the minutes of the March 14, 2013 CACC meeting in members' packets.

MOTION: A motion was made and seconded to accept the minutes of the March 14, 2013 CACC meeting as they appear in members' packets. The motion passed unanimously.

PREPARATION FOR CHAIRMAN'S REPORT TO COT

Stewart compared the target process of preparing AJACS enhancement requests for presentation to COT to what has actually happened in the last two fiscal years. Members discussed how much of the original funding has been spent on limited jurisdiction (LJ) AJACS versus funding required for future training and rollout activities. Adele May reminded members of her training plans that remain in place in support of a four-year rollout currently scheduled to start in FY14. Stewart will schedule a separate meeting with Karl Heckart, the project managers, and the chair to get to specifics about the request for LJ AJACS.

Renny Rapier explained the "pool of funds" model used the past two years for general jurisdiction (GJ) enhancements and the desire of steering committee members to divert unused funds to other activities like training rather than having it go unused. Members asked that the "other" costs be quantified and included in the CACC presentation to COT. To that end, they requested that Renny summarize the user group and steering committee requests in a presentation at the May 23 CACC meeting.

ITEMS OF OLD OR NEW BUSINESS

Don Jacobson informed members of the model time standards committee and the likely implications of its final recommendations on reporting from various trial court CMSs. The committee feels so strongly that time standards without performance measurements are worthless

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that requirement will be included in the administrative order directing courts to implement the standards. Required changes to capture the necessary data meeting the committee's definitions will very likely take effect in FY14. Stewart will discuss a COT appearance by former member Justice Brutinel, the committee chair, with Cindy Cook, the staff committee member.

The next meeting will take place in **Room 230** of the **State Courts Building** on **May 23, 2013 at 1 PM**, so that staff and any members scheduled to attend the Arizona Digital Government Summit being held May 22 and 23 at the Hyatt Regency in Phoenix can still be present.

The meeting adjourned at 11:25 a.m.